## How to Get a Court Date for an Eviction



The legal process for evicting a te nant is referred to as an "Unlawful Detainer." In order to legally evict a tenant or tenants it is important for the landlord to follow some important and necessary steps. You can only request a court date for an eviction hearing after you have completed the first 3 steps:

Step 1: Give the tenant legal notice that you want to evict

→like the 3 Day Notice to Pay or Quit

Step 2: File your eviction lawsuit with the court & serve tenant

Step 3: The tenant files an Answer with the court

Once the Tenant files an Answer, you can request that the clerk set up a court date. After filling out the form and getting it served by mail on the Tenant, file it at your courthouse. The clerk will then mail you a court date.

If the Tenant has not filed an Answer and it has been more than 5 days after the Tenant was served, then this is the wrong form. You want to complete a Default Judgment.

**Click here for Form to Get an Eviction Trial Date** 



The information that you put into the forms CANNOT be saved. It is very important that you print any forms that you need prior to closing the program.

- The form set has a "Stop Here" page. It contains information needed for you to finish our forms.
- ☆ Look for the yellow question marks for explanations. When you see a yellow question mark (?), simply roll your cursor over it.
- After you print, please stop by one of our Resource Centers so we can sit down with you, review your papers, and answer all of your questions.

NOTE: Your eviction trial date is NOT the Status Conference date that was already mailed to you from the clerk's offi ce. This date is just a chec k up to make sure you served the tenant and moving the case forward. So if you are interested in getting to see the judge for the eviction, you will need to fill out the Request to Set Case for Trial form.

Questions? Visit your local <u>Resource Center</u> or contact us via email at <u>landlordtenant@sb-court.org</u>